

**Holmes School PTO
Executive Board Meeting
September 11, 2018**

In attendance: Sara Parent, Hope Barton, Jenn Hite, Angela Moore, Renata Hopkins, Alex Hall, Rachel Zhang, Michelle Woodward, Kristin Reardon, Bridget Bepler, Yesim Sukhrani, Kim Adams, Keri Golus, Gulay Philip, Paula Bleakley

Minutes: Minutes from the June meeting were proposed, first by Sara Parent, seconded by Kim Adams, then approved.

Principal's Report: Paula and teacher felt Open House was successful, well received and well attended this year. All felt it was earlier than usual but better having it early than late in the month. Buses were restored for those within 0.5 miles for the 2018-2019 school year, so the BOE/Police can do a more thorough assessment of traffic patterns and safety of kids walking. All schools are upgrading smart boards in the 5th grade classrooms to Electronic Boards. Holmes is waiting for ours to be installed. Several Outside entrance doors to the school were upgraded over the summer and will be painted. Walkathon is scheduled for 10/5 and will be held for 15/20 minutes during DI block for each grade. There is a line item in the budget that was approved for to be used in the future to upgrade Holmes' electrical system and include AC. Do not have estimate on what year that will be implemented. Paula asked parents to be sure not to send kids to school before 8:45 as there isn't adequate supervision for them until 8:45. Also make sure children are taking the bus they are assigned by the district for records of students on buses in the event of an accident. Paula and staff are grateful for PTO's time and effort.

Treasurer's Report: Enrollment is down from 470 last year to 449 this year. Still working on budget and will present at next meeting for voting.

Vice Chair Report: Room parents have been finalized and all have been notified. New lottery system worked well this year. No more emergency contact forms need to be collected by room parents. Only one or two open positions for 2018-19 school year, environmental co-chair and international co-chair.

Fundraising Report: Same as last year for enrichment, K-2 has 2 field trips and 2 in class; 3-5 have 3 field trips and 2 in class. Field trips are based on the list determined by BOE. Still looking for a 3-5 author and have Karma Wilson for K-2 this year.

Fundraising: Direct Appeals have gone out to all families. We are hoping for 100% participation this year. Outfitters sold \$4,800 worth of apparel at back to school, 170 directories were sold as well. Still looking for online vendor to solve for Outfitters tax ramifications for items sold over \$20 that have to be taxed. Family photo weekend is 9/29 and 9/30, all slots are filled. Wrapping paper fundraiser is going out this week. Walkathon scheduled for 10/5. Fall Fest-location options were presented, trying to find best venue to keep cost of tickets down while still raising funds. Hope and Alex will discuss ticket price with Paula and let co-chairs know. They will reach out to a couple more places but hope to have location determined by next week.

New Business: Back to school picnic 9/14 5-6:30. Discretionary fund emails were sent to teachers. SEPAC will have a section included in weekly H2H.

Old Business: Teacher appreciation breakfast was well received, nice thank you card from staff was made and given to PTO. Hope and Alex added some items to the teachers' lounge to

'spruce' it up-colored chairs, new coffee machine, plants. We will continue to keep up the room so it's warm and inviting to show the teachers how much they are appreciated.

Important Dates: Back to school picnic 9/14, General PTO meeting with Dr. Landon, Walkathon 10/5, Coffee with the Principals 10/19.

Meeting adjourned 10:30am.